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| This work is made possible with funding from the  Lewin Logo FooterMaine State Innovation Model Initiative | **SIM Evaluation**  **Subcommittee Meeting**  **Date: February 25, 2015**  **Time: 3:00 to 5:00 pm**  **Location: Conference Room A Department of Health and Human Services  35 Anthony Avenue  Augusta, ME 04333**  **WebEx and conference call information below** |

**⎯ Agenda ⎯**

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| 3:00 pm | Welcome and Introductions  Goals of meeting | Amy Wagner, Evaluation Subcommittee Co-Chair, QI Program Manager, Office of Continuous Quality Improvement (OCQI) Kathy Woods, Evaluation Subcommittee Co-Chair, The Lewin Group |
| 3:10 pm | Review and Approve December 10, 2015 & February 11, 2015 Meeting Minutes | Amy Wagner |
| 3:20 pm | Review and Approve The SIM Evaluation Subcommittee Charter | Kathy Woods |
| 3:30 pm | Provider & Key Stakeholder Interview Tools, Timeline, and Communication Plan | Kathy Woods and David Hanig – The Lewin Group and Crescendo |
| 4:00 pm | Enrollee Interview Tools, Timeline, and Communication Plan | Kathy Woods and David Hanig – The Lewin Group and Market Decisions |
| 4:50 pm | Next Steps | Amy Wagner and Kathy Woods |
| 4:55 pm | Time for Public Comment |  |
| 5:00 pm | Adjourn |  |

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